

# CHEEKTOWAGA ECONOMIC DEVELOPMENT CORPORATION

## MINUTES

Board of Directors Meeting  
November 5, 2010 - 8:30 A.M.  
Millennium Hotel - Walden Avenue

### Attending: Board of Directors

Debra Liegl	Robert Pietrzak
Edward Haladay	Donna Luh
John Redman	Richard Cielinski
Stephen Bojdak	Jack Patterson
Timothy Popielski	James Antkowiak

### Resource Personnel

Robert Deemer, H. Sichertman & Company  
Paul Leone, Business Development Consultant  
Jerome Gabryszak, Director of Community Development

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### Reading of Minutes / Authorize Secretary to Sign Minutes

Motion by: Richard Cielinski  
Seconded by: Jack Patterson  
Motion: To dispense with the reading of the minutes.  
Vote: Ayes: 10; Nays: 0; Abstentions: 0.

### Presentation of Proposal Regarding Public Authorities Law Compliance Services

Seth Hennard, CPA, from Toski, Schaefer & Co. presented that company's proposal for providing services to comply with the New York State Public Authorities Law (proposal attached). The Public Authorities Law requires entities designated by the State as "authorities" to file specific financial and budgetary information with the State and post the same information on line for public access. Information required to be accessible by the public includes the corporation's mission statement, current activities, annual financial reports, annual budgets, audit reports and procurement guidelines. Compliance is achieved by posting the required information on the State's Public Authorities Reporting Information System (PARIS), an online electronic data entry and collection system operated by the State Authority Budget Office and the Office of the State Comptroller. It was also noted that Directors are required to attend a Public Authorities Law training session. Jerry Gabryszak stated that he has been advised that training will be held in Buffalo in May of 2011. After discussion and deliberation, the Board took the following actions.

Motion: Jack Patterson  
Second: Timothy Popielski  
Motion: To engage the services of Toski, Schaefer & Co., pursuant to their proposal dated October 5, 2010, for services required to comply with the New York State Public Authorities Law for a fee not to exceed four-thousand three-hundred dollars (\$4,300.00).  
Vote: Ayes: 9; Nays: 0; Abstentions: 1 (James Antkowiak).

**Motion:** James Antkowiak

**Second:** Richard Cielinski

**Motion:** To authorize registration and payment, if required, for Directors of the Corporation to attend Public Authorities Law training tentatively scheduled for May, 2011.

**Vote:** Ayes: 10; Nays: 0; Abstentions: 2.

### **Town Liability Coverage for Corporation Directors**

Jerome Gabryszak distributed information provided by the Town regarding liability coverage the Town provides for CEDC Directors. An e-mail from James Hood of Aldrich and Cox, the Town's risk management consultant, regarding the coverage and a copy of the Policy Endorsement was provided to those in attendance. The Directors requested clarification from the Town pertaining to the amount of coverage and a description of what actions are covered. Richard Cielinski will review the Policy Endorsement and forward any additional questions to be considered to Mr. Gabryszak.

### **Legal Counsel**

Jerry Gabryszak reported that proposals for legal services were received from the following proposers:

Harter Secret & Emery LLP

Hurwitz & Fine, PC

Chelus Herdzik Speyer & Monte PC

Law Offices of Jaworski & Giacobbe, Attorneys at Law

After discussion and deliberation, the following motion was presented.

**Motion:** Jack Patterson

**Second:** Richard Cielinski

**Motion:** To engage the services of the Law Offices of Jaworski & Giacobbe, Attorneys at Law to serve as legal counsel for the Cheektowaga Economic Development Corporation pursuant to the proposal, dated submitted by said proposer

**Vote:** Ayes: 8 ; Nays: 0 ; Abstentions: 2 (Debra Liegl, Edward Halady).

### **Board of Directors Candidates**

A discussion ensued regarding the need to seek additional qualified candidates for the Board of Directors and expand the diversity of the Board.

**Loan Applications**

Robert Deemer of H. Sicherman & Company discussed the status of the business loan application received from "Diamond Cutters", which has purchased the former "All That Glitters" jewelry store on Union Road near Losson Road. Mr. Deemer stated he is awaiting additional information from the applicants before he can complete the Loan Analysis and Review. Mr. Deemer also stated that Gordon Companies, Inc. has purchased the former "Perfect Fit Gloves" building on Innsbruck Drive and will be submitting an application for assistance.

**Business Report**

Paul Leone, the Town Business Development Consultant, gave a brief report on various companies he is working with that are planning expansions within the Town.

**New Business**

President Liegl informed the Board that the Chamber of Commerce will be hosting the Legislative Roundtable on February 4, 2011 and requested the Board to consider supporting this effort by becoming a sponsor, the cost of which is \$225.00. Following discussion and deliberation, the following motion was made.

Motion: Edward Halady

Second: Donna Luh

Motion: To support the Chamber of Commerce's Legislative Roundtable by the Corporation's sponsorship of the event for \$225.00.

Vote: Ayes: 9 ; Nays: 0 ; Abstentions: 1 (Debra Liegl).

**Adjourn**

Motion: Richard Cielinski

Second: Jack Patterson

Motion: To adjourn the Board of Directors Meeting (9:57 a.m.)

Vote: Ayes: 10 ; Nays: 0 ; Abstentions: 0.

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Jack Patterson, Secretary